



Vigilant for Basics Features

ACCOUNTS RECEIVABLE

Features of Vigilant for Basics Accounts Receivable:

- Open item, balance forward or statement invoice for customers
- Territory code and classification grouping of customers for sales analysis and pricing
- On-screen ledger details account history of all transactions
- Ability to view and print old invoices
- Receives partial or full payments for selected, oldest and all invoices
- Multiple business cards per customer
- Add finance charges 'on the fly' at the time of payment
- Automatic calculation and posting of early payment discounts and finance charges
- Tracks NSF checks
- Accepts deposits and prepayments
- Accepts overpayments as unapplied credits to customers account
- Customers can have multiple currency accounts
- User defined aging
- Mailing labels for customers and shipping addresses
- Customizable layouts for statements
- Tracks sales totals and margins by customer
- Reports sales and margins by range of customers, customer type, territory and sales associate