



**Vigilant for Basics Features**

## **JOB COSTING**

Vigilant Job Costing is a powerful application for manufacturers who do one-of-a-kind or customized production runs. Also frequently used by professionals and consultants to monitor their assignments.

Features of Vigilant for Basics Job Costing:

- Quotations can be converted to active jobs or deleted
- Unlimited number of active jobs and operations for each job
- Assign managers to each job, operation or cost center
- Reports the planned start and completion dates for each operation and monitors these as the job progresses
- Records job estimates and compares them with actual costs
- Number of pieces completed and labor hours expended are recorded and compared to the estimate
- Labor charged to job shows hours charged, hourly rate and a contract rate if job is "contracted out" on a per diem basis
- Jobs can be invoiced to the customer with down payments, progress payments and holdbacks
- Invoicing is both flexible and easy to use
- Able to set up and print job invoices in different levels of detail
- Work in progress can be monitored in real-time at any time of the month
- Profitability and Invoice reporting for each job
- Complete reporting; able to sort and selectively print by job type, status, customer, job or group of job, operation, manager, cost center, employee, inventory item, product line and vendor
- Easy look up on screen of complete job details for any job